

**CITY OF BALTIMORE  
DEPARTMENT OF PUBLIC WORKS  
BUREAU OF GENERAL SERVICES  
NOTICE OF LETTING**

Sealed Bids or Proposals for **PB 03014-Roofing Replacement for the Greenmount Recreation Center at 2304 Greenmount Avenue Baltimore, Maryland 21218** will be received at the Office of the Comptroller, Room 204, City Hall, Baltimore, Maryland until Wednesday, **May 7, 2003** at 11:00 A.M. Board of Estimates employees will be stationed at the Security Unit Counter just inside the Holliday Street entrance to City Hall from 10:45 A.M. to 11:00 A.M. every Wednesday to receive Bids. Positively no bids will be received after 11:00 A.M. The bids will be publicly opened by the Board of Estimates in Room 215, City Hall at Noon.

The proposed Contract Documents may be examined, without charge, at the Department of Public Works Service Center located on the first floor of the Abel Wolman Municipal Building, 200 N. Holliday Street, Baltimore, Maryland 21202 as of **April 11, 2003** and copies may be purchased for a non-refundable cost of **\$25.00**.

A certified check of the bidder or a bank cashier's check or a bank treasurer's check drawn on a solvent clearing house bank, made payable to the Director of Finance or a bid bond executed on the form as provided in the Bid or Proposal for an amount which is not less than that determined by multiplying the total bid submitted by two percent will be required with each bid over \$100,000.00. If the bid is less than or equal to \$100,000.00 no Bid Bond is required.

Bidders interested in utilizing the City's Self-Insurance Program for payment and performance security for contracts not exceeding \$100,000.00 may contact the Department of Finance, the Program Administrator, for eligibility requirements and premium costs.

The Board of Estimates reserves the right to reject any and all Bids and/or to waive technical defects, if in its judgment, the interest of the Mayor and City Council of Baltimore may so require.

All contractors bidding on this Contract must first be prequalified by the City of Baltimore Contractors Qualification Committee, Room 634, Charles L. Benton Bldg., 417 E. Fayette St. Baltimore, Maryland 21202 whose recommendations for an assigned dollar Work Capacity Rating and Work Classification(s) are effective after ratification and confirmation by the Board of Estimates. Contractors will not be permitted to bid on any single Contract having a dollar value in excess of the contractor's assigned Work Capacity Rating and will not be awarded any Contract if the Contract dollar value, when added to the contractor's uncompleted backlog at time of award exceeds the contractor's assigned Work Capacity Rating. Subcontractors intending to perform work in excess of \$25,000.00 on this Contract must have established qualification for an adequate Work Capacity Rating and the necessary Work Classification(s) before they are permitted to commence work. The Prequalification Category required for bidding on this project is **F07500 Roofing Industrial**.

The Cost Classification Range for this project will be from **\$44,550.00 to \$54,450.00**.

A "Pre-Bidding Information" session will be conducted at the **Site-2304 Greenmount Avenue Baltimore, Maryland 21218** on **April 22, 2003 at 10:00 A.M.**

Principal Items of work for this project are:

**Replacement of the Roof.**

Pursuant to Article 5, Subtitle 28 of the Baltimore City Code (2000 Edition)-Minority and Women's Business Program, Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) participation goals apply to this contract.

The MBE goal is 0%

The WBE goal is 0%

Attention of the Bidders is called to the requirements of the Minority and Women's Business Enterprise Program, the Baltimore Apprenticeship Trainee Program, and the First Source Hiring Program. The City of Baltimore has established an apprentice participation program requirement for this contract.

Bidders are advised that price proposals are due on the date set forth above. Bidders should pay particular attention to the instructions contained in the bids as well as the use of the appropriate bid envelope for each submission.

**APPROVAL OF CONTRACT DOCUMENTS FOR  
BUREAU OF GENERAL SERVICES  
CONTRACT NO. PB 03014**

APPROVED:  
Bernice H. Taylor  
Clerk, Board of Estimates

APPROVED:  
George L. Winfield  
Director of Public Works